

Republic of the Philippines  
OFFICE OF THE SOLICITOR GENERAL  
134 Amorsolo St., Legaspi Village  
Makati City  
PURCHASE ORDER

Supplier: J CARPIO CATERING SERVICES	P.O. # 025-06-095
Address: 176A Tandang Sora Ave., Tandang Sora Quezon City	Date: June 26, 2025
TIN: 616-999-875-00000	Mode of Procurement:
Account No.: 6521016165	Negotiated Procurement - Small Value
Telephone: 8722-8632/09674739856	Procurement
Bank: Landbank - Visayas Avenue Branch	
Email: jcarpiofoodandcatering@gmail.com	

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:	
Place of Delivery: <b>Convergys One Building</b>	Delivery Term: June 27, 2025
Date of Delivery: <b>June 27, 2025</b>	Payment Term: within 30 days upon receipt of the Invoice and Certificate of Completion and Acceptance. <b>(Bank to Bank)</b>

Stock No.	Unit	Description	Qty.	Unit Cost	Amount																
	pax	<p><b>Procurement of Food Relative to the Conduct of the "OSG Legal Internship Program (LIP) 2025 Chief's Hour"</b></p> <p><i>Inclusive of taxes, services, delivery, and other charges</i></p> <p><b>Event Title:</b> Legal Internship Program (LIP) 2025 Lecture</p> <p><b>Event Date:</b> June 27, 2025</p> <p><b>Delivery Time:</b> On or before 10:30 AM</p> <p><b>Delivery Address:</b></p> <p>Training Room, 7th Floor, Convergys One Building 6796 Ayala Avenue corner Salcedo Street Legaspi Village, Makati City</p> <p><b>Menu:</b></p> <table><tr><td><b>Set A</b></td><td><b>Set D</b></td></tr><tr><td><b>Quantity - 45 pax</b></td><td><b>Quantity - 45 pax</b></td></tr><tr><td>Hainanese Chicken</td><td>Buttered Chicken</td></tr><tr><td>Lumpiang Hubad with Peanut Sauce</td><td>Lumpiang Hubad with Peanut Sauce</td></tr><tr><td>Steamed Rice</td><td>Steamed Rice</td></tr><tr><td>Fiesta Pandan</td><td>Fresh Tropical Fruit</td></tr><tr><td>Minute Maid</td><td>Minute Maid</td></tr><tr><td>Bottled Water</td><td>Bottled Water</td></tr></table> <p><b>Note:</b> All dishes must be free of pork ingredients.</p> <p><b>Packaging Requirements:</b></p> <p>Meals must be Individually packed with utensils and tissues No single-use plastics (including straws), except for disposable utensils Use of recyclable food containers is preferred</p> <p><b>Food Quality Standards:</b></p> <p>Meals must be delicious, generously portioned, spill-free, freshly made (not spoiled), and delivered on time Meals must be prepared in a hygienic and safe environment The supplier must guarantee immediate replacement of meals in case of spoilage or poor quality, at no additional cost to the agency</p> <p><i>The following documents shall be deemed to form and construed as part of this agreement:</i></p> <p>I. RFQ II. Quotation III. Chosen menu IV. Other documents as may be required by laws</p>	<b>Set A</b>	<b>Set D</b>	<b>Quantity - 45 pax</b>	<b>Quantity - 45 pax</b>	Hainanese Chicken	Buttered Chicken	Lumpiang Hubad with Peanut Sauce	Lumpiang Hubad with Peanut Sauce	Steamed Rice	Steamed Rice	Fiesta Pandan	Fresh Tropical Fruit	Minute Maid	Minute Maid	Bottled Water	Bottled Water	90	Php 300	Php 27,000.00
<b>Set A</b>	<b>Set D</b>																				
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Total Amount in Words:	<b>TWENTY SEVEN THOUSAND PESOS ONLY</b>	Php 27,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: Clarissa Deborah Dormido  
(Signature over printed name)  
  
(Date)

Very truly yours,  
  
JESSICA L. CASTRO  
CAO, Administrative Division  
  
EDITHA R. BUENDIA  
Director IV, HRMAS

Funds Available:	ALOBS: 02-10101-2025-07-368
<u>Ariel J. Ubina</u> ARIEL J. UBINA Chief Accountant	Amount: ₱ 27,000.00